

Booking Conditions for Tours (minimum of one overnight stay) and Day Event From January 2008

1. **To make a booking** please send the booking form to us duly signed with
 - a) **for Tour including a minimum of one night stay, a £150 deposit per person .**
 - b) **for Day event, the full amount is due upon booking**
2. CefinaTours is operated by CEFINA Ltd. Cheques should be made out to **CEFINA Ltd**. We do not accept credit cards. Full payment is due if booking within **4 weeks of Tour start**.
Provisional telephone bookings can be made by phone and will be held for five days.
Eligibility We reserve the right to refuse to accept a booking without necessarily giving a reason.
3. **Prices. Please refer to our website www.cefina-tours.co.uk for individual Tour details.**
Day Event fee includes the service of a lecturer, entrance fees and gratuities.
4. The price does not contain holiday or cancellation insurance. **Cefina Ltd asks that you purchase said insurance cover valid for your destination.** Please check your household policy and private medical insurance. The Post Office, Tesco, Marks & Spencer and Boots all offer travel insurance policies. For passengers with an existing medical condition All Clear Plus (tel. 01277267584) should be contacted and we recommend a copy of current prescription be taken along with your passport. Cefina Ltd should also be informed of said condition upon booking. All EU residents should bring their European Health Insurance Card –formerly known as form E111- which can be obtained from your local Post Office.
5. **Cefina Ltd has subscribed Tour Operators and Travel Agents Public Liability and Professional Indemnity Cover.** We accept responsibility for most of the ingredients of a tour, though there may be a failure or improper performance of some services attributable to unforeseeable circumstances beyond our control, and for these we may not be liable.
6. To give you total control over your travel arrangements, **each Tour starts in France** on Day 1 from the Hotel as listed on the Tour Detail section of the brochure and ends at the time specified on said form. You can buy your fully refundable return tickets from established carriers by telephone, internet or via a trusted local bonded travel agent. British Airways (0870 850 9850) and Easyjet (0905 821 0905) have daily scheduled flights to Nice and Paris from London, and BA from Birmingham and Manchester to both destinations. Eurostar tickets can be purchased by calling 08705 186186 or via the internet at www.eurostar.com. To give yourself plenty of time and allow for unforeseen delays, you should time your outbound Flight or Eurostar tickets to arrive at least 3 hours before the Tour starts. The inbound journey should leave 3 hours after the Tour officially ends. Please remember France is ONE HOUR AHEAD of British Time.
7. **For Day Event, please make your own way to the venue specified and meet the lecturer there at the appointed time. Late comers will have to contact the lecturer to check if admission is possible and does not disturb the smooth running of the Event.**
8. **Four weeks before Tour starts we shall send you the full travel details** and other practical information. You will then pay us the balance in full to CEFINA Ltd. Failure to do so within 14 days will result in our cancelling your participation to the tour.
9. **Cancellation of Tour by us.** Everything is done to provide tours as detailed but we may have to modify or cancel them up to **4 weeks** before departure. After that date changes will only occur as a result of circumstances beyond our control or force majeure. Should alternative arrangements of comparable standards not be acceptable we shall make a full refund. **Cancellation of Day Event by us. We reserve the right to cancel a Day Event which has fewer than ten bookings up to 48 hours before Event was due to start. You will be informed as soon as possible and a full refund will be forwarded.**
10. **Cancellation of booking by you –Tour or Day Event- : cancellation must be covered by your travel insurance policy.** Cefina Ltd should be informed in writing of said cancellation and, regrettably, will retain
 - a) the total Tour price if made **within 31 days prior to Tour starts,**
 - b) the total **Day Event fee if cancelled less than 48 hours before Day Event was due to start.**
11. **English Law**
These conditions form part of your contract with Cefina Lt and are governed by English law. All proceedings shall be within the exclusive jurisdiction of the courts of England and Wales.